

DELEGATE SCHOLARSHIP

Conditions of Award Academic Year 2014-2015



Eligibility Requirements:

- o You may not falsify or conceal a material fact in connection with your application. If you do, you may be subject to criminal prosecution;
- o You must enroll each semester as an:
 - o Undergraduate - full-time (12+ credits per semester) or part-time (6-11 credits per semester); or
 - o Graduate - full-time (9+ credits per semester) or part-time (6-8 credits per semester).
 - o Audited courses cannot be used to reach the minimum credit hours required for full-time or part-time status.
- o You must accept your award within three weeks of the date of your notification or your award will be cancelled.
- o You must have **prior approval** from OSFA and/or your Delegate in order to change from full-time to part-time enrollment.
- o You may use this award at colleges and universities or at certain private career schools in Maryland.
- o You may use this award at an out-of-state institution if the Maryland Higher Education Commission has approved your major as unique (a major **not available at any** Maryland institution).
- o It is your responsibility to **immediately** inform OSFA, **in writing**, of all matters relating to your award.
- o The total dollar amount of all **State scholarship awards** may not exceed your cost of attendance, as determined by your school's financial aid office, or \$19,000, whichever is less.
- o As a condition of receiving a Maryland State scholarship or grant, you pledge to remain drug free for the full term of the award. Unlawful use of drugs and alcohol may endanger your enrollment in a Maryland college, as well as your Maryland financial aid award.

NOTE: If you fail to meet any of these eligibility requirements, your award will be canceled.

To Renew Your Award:

- o Delegate Scholarships are not automatically renewed.
- o You must reapply to your Delegate(s) each year by their specified deadline.
- o You must continue to meet the eligibility requirements as outlined above.

NOTE: Awards are subject to the availability of funds.

Payment to Your Institution: : At the beginning of each semester your institution will be asked to certify that you meet the requirements of the award. When the institution completes the certification and requests funds from OSFA, your award will be processed for payment. **Payment to the institution will be made approximately four weeks after the institution completes the certification.** Contact your institution's financial aid office if you have questions about the payment status of your award.

For More Information:

If you have questions, contact the staff person for your legislative district as listed below. Your legislative district number is found in the upper right hand corner of your award letter.

Districts	Staff	Contact Information
04, 09, 10, 12, 19, 20, 24, 26, 27, 34, 35, 38, 39, 42, 43	Carl Brooks	(410) 767-3245- cbrooks@mhec.state.md.us
01, 02, 03, 05, 06, 07, 13, 16, 21, 22, 23, 29, 32, 40, 44, 46	Sue Koch	(410) 767-3155- skoch@mhec.state.md.us
08, 11, 14, 15, 17, 18, 25, 28, 30, 31, 33, 36, 37, 41, 45, 47	Shamara Bownes	(410) 767-3199- sbownes@mhec.state.md.us